

Janice Brickey

Subject: Supervisors' Notes

From: Stoker, Sandie (FSCA)
Sent: July-27-11 9:50 AM
To: Brownlee, Alana (FSCA)
Subject: RE: Hughes Inquiry

Hi Alana,

In regards to the supervision books, I cannot speak to Diva's or Dianna's as that was Rob Wilson's program. After they left there were major renovations and I am not sure where their information ended up or if it was sent back to WCFS when ANCR went live. Perhaps Pat Harrison would know. I will double check here though. In terms of Doug's supervision notes, he was the supervisor for North Intake B (formerly North West Intake). I will ask the current supervisor to check the office but I am confident there will not be anything as when I got to JIRU in September 2005 the Intake Supervisors were not doing formal scheduled supervision, only supervision on an ad hoc basis. They actually tried to convince me that they did not need to do supervision. It was then that I developed the JIRU Supervision policy. Doug struggled with completing supervision with his staff up until the time he departed from ANCR. I will get back to you.

Sandie Stoker
Executive Director
Child and Family All Nations
204-944-4506

From: Brownlee, Alana (FSCA)
Sent: July-27-11 8:31 AM
To: Stoker, Sandie (FSCA)
Subject: RE: Hughes Inquiry

Hi Sandie, [REDACTED]

[REDACTED] On another note -- mainly former CRU and intake Supervisors are asking or wishing for their supervisory notes -- the binders. Do you have any idea of what you guys would have done with those when supervisors changed jobs? The specific ones are: Diva Faria, Diana Verrier, Doug Ingram? Diva and Diana would have been CRU and Doug was Intake not sure what team

Alana Brownlee
CEO
Winnipeg Child and Family Services Branch
404-1 Wesley Ave.
944-4445

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Janice Brickey

Subject: Supervisors' Notes

From: Stoker, Sandie (FSCA)
Sent: July-27-11 10:25 AM
To: Brownlee, Alana (FSCA)
Subject: FW: Old supervision notes from WCFS

For your information.

Sandie Stoker
Executive Director
Child and Family All Nations
204-944-4506

From: Savoie, Lisa (FSCA)
Sent: July-27-11 10:12 AM
To: Stoker, Sandie (FSCA); Smith, Penny (FSCA)
Subject: RE: Old supervision notes from WCFS

When I started at CRU as a Supervisor, there were no Supervision notes that I had to start with on staff from any other supervisor. I do not know where they would even be. The only thing I can think of that might have knowledge of that would be Rob Wilson. It is possible that CRU did not conduct regular Supervision due to the on-going nature and consulting which happens hourly with staff. Sorry I could not be of any help but there were no Supervision notes from any other supervisor.

Lisa Savoie - Interim Intake Director
835 Portage Ave.

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From: Stoker, Sandie (FSCA)
Sent: July-27-11 9:56 AM
To: Smith, Penny (FSCA); Savoie, Lisa (FSCA)
Subject: Old supervision notes from WCFS

Hi Penny and Lisa,

I have been contacted by Alana Brownlee as ex-WCFS Intake Supervisors are asking for their supervision notes from when they worked here at CRU and Intake. This is in regards to the Phoenix Sinclair Inquiry. The individuals requesting this information are Diva Faria, Dianna Verrier (both who supervised CRU) and Doug Ingram (Supervisor at Intake). I have informed Alana that I am not aware of the supervision practices at CRU before ANCR went live as that was not my program and suggested she check with Pat Harrison. I also informed her that when I arrived in September 2005, Intake supervisors were not performing scheduled supervision. Given that I did say that we would check. Lisa when you were at CRU do you recall seeing any supervision notes from Diana or Diva, if so do you know where they would be? I think all we can do is ask Trudy if she is aware of any old supervision notes for CRU and ask Barb Lisi to double check her

office as that is where Doug sat the whole time he was here. Can you check with them and get back to me so I can advise Alana? Thank you so much.

Sandie Stoker
Executive Director
Child and Family All Nations
204-944-4506

Janice Brickey

Subject: Supervisors' Notes

From: Heather Edinborough [<mailto:Heather.Edinborough@metlscfs.mb.ca>]
Sent: July-27-11 6:05 PM
To: Brownlee, Alana (FSCA)
Subject: RE:

I left the Jarvis office when the devolution occurred and I went out to Eastman. Several agencies took over the Jarvis office and I have no particular recollection of where the team that used to be 'mine' would have gone as everyone was scattered to the winds! So who would have taken responsibility for my binder of supervision notes is anyone's guess. Perhaps one of the admin assistants who were in the building who didn't move could answer that. Perhaps Heather Ford, or Joanne Godin? Joanne was my admin and she may remember what was done with those sorts of things.

[REDACTED]

H

From: Brownlee, Alana (FSCA) [<mailto:Alana.Brownlee@gov.mb.ca>]
Sent: Wednesday, July 27, 2011 12:46 PM
To: Heather Edinborough
Subject:

Hi Heather, [REDACTED]

On another note. I have been asked by Carolyn Loeppky to try and track down your supervisory notes. These are back from 2003 so no easy task if even possible. After talking about it here the best chance we thought was to ask if you could remember what you did with them when you left your position and if you could remember who replaced you.

Let me know if you have any other ideas.

Alana Brownlee
CEO
Winnipeg Child and Family Services Branch
404-1 Wesley Ave.
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Subject: Supervisors' Notes

From: Godin, Joanne (FSCA)
Sent: July-28-11 8:41 AM
To: Brownlee, Alana (FSCA)
Subject: RE:

Hello Alana,

First of all congratulation on your new position. [REDACTED]

[REDACTED]. As to your questions I don't know what happened to the binders that Heather had. The only thing I know for sure is that Angie Balan was the supervisor that took over when Heather left. Don't know where Angie is working now. Sorry Alana that's all I can help you with. If there's anything else I can help you with don't hesitate to give me a shout.

Take care!

From: Brownlee, Alana (FSCA)
Sent: July-27-11 6:16 PM
To: Godin, Joanne (FSCA)
Subject:

Hi Joanne, [REDACTED]

I have an odd question for you. I am trying to track down supervisor notes that Heather Edinborough would have kept in a binder way way back when she was a supervisor at the Jarvis office. She suggested that you might have some recall of what happened to something like that after she went to Eastman. The other odd question is do you recall who took over from her supervising that team?

Thanks for any help you can give me.

Alana Brownlee
CEO
Winnipeg Child and Family Services Branch
404-1 Wesley Ave.
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Subject: Supervisors' Notes

From: Angie Balan [<mailto:abalan@childrensadvocate.mb.ca>]
Sent: August-02-11 2:52 PM
To: Brownlee, Alana (FSCA)
Subject: RE:

Hi Alana...sorry for the delay in response but just back from holidays today. I am doing well...thanks for asking. I hope you are well...and congratulations on your new position.

At the time of my involvement in this case, I was in a term supervisory position – covering Lorna Hanson's maternity leave from July 2000 – July 2001. In July 2001 Lorna returned to her position, and I accepted a permanent supervisory position at Jarvis (Penny Smith's former position also at Jarvis).

At the point of my departure, supervisory notes for all open cases were kept in Binders, one for each worker, and all organized by family name. So if the case was still open in July 2001, then it would have been left in the assigned worker's supervisory binder for Lorna's use. If the case was closed – it simply went into a file drawer/desk – then remained there for the next supervisor as there was no clear direction on where to store these notes as they were not put on the Agency file.

It was my recollection that at the point of "go-live" in 2005 (AJI-CWI), all supervisory notes were to be boxed and then archived under the Supervisor's name.

Hope this helps....let me know if you have any further questions.

Thanks, Angie

From: Brownlee, Alana (FSCA) [<mailto:Alana.Brownlee@gov.mb.ca>]
Sent: Wednesday, July 27, 2011 12:44 PM
To: Angie Balan
Subject:

Hi Angie, I hope you are doing well. Carolyn Loeppky has asked that I try to locate supervisory notes for you. As I am sure you are aware there wasn't really a formal system for supervisory notes back then. In discussing it here we thought our best hope was to see if you could recall what you did with your supervisory notes when you changed positions and if you could recall who replaced you. We thought we could try and track it back through people that way.

Let me know what you think.

Alana Brownlee
CEO
Winnipeg Child and Family Services Branch
404-1 Wesley Ave.
944-4445

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